# RUKWA INSTITUTE OF BUSINESS MANAGEMENT

P. O. BOX 209 SUMBAWANGA, RUKWA

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REG.TLF/105

FOMU YA MAOMBI YA MAFUNZO YA NGAZI YA DIPLOMA NA CERTIFICATE 2023

Kwa wanafunzi wote wanaohitaji kujiunga na chuo kwa mwaka 2023/2024 unatakiwa kujaza fomu hii kwa usahihi zaidi na kutuma maombi yako kwa email hapo juu.

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| **PROGRAMME 2022/2023****DIPLOMA AND CERTIFICATE COURSE** | CHOICE |
| 1) | Technician Certificate in Community Development NTA LEVEL 5 |  |
| 2) | Basic Technician Certificate in Community Development ( **NTA LEVEL 4**) |  |
| 3 | Technician certificate in agriculture production **NTA LEVEL 5** |  |
| 4 | Ordinary Diploma In Community Development **NTA LEVEL 6** |  |
| 5) | Ordinary Diploma in agriculture production NTA LEVEL 6 |  |

# FEE STRUCTURE FOR CERTIFICATE

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|  **COMMUNITY DEVELOPMENT** | **PAY IN 2 ISTALLMENT** | **AGRICULTURE PRODUCTION** |
|  | SEMISTER I | SEMISTER II |  | SEMISTER I | SEMISTER II |
|  **TUITION FEE** | **250,000/=** | **250,000/=** |  |  **350,000/=** | **350,000/=** |
| **EXAMINATION FEE** | **50,000/=** | **50,000/=** |  |  **25,000/=** | **25,000/=** |
| **REGISTRATION FEE** | **50,000/=** |  |  |  **50,000/=** | **-** |
| **RIMU 2** |  |  |  |  |  |
|  **TOTAL/JUMLA** |  **350,000/=** |  **300,000/=** |  |  **425,000/=** |  **375,000/=** |

 **JUMLA TSH 650,000/= TSH 800,000/=**

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| **Programme Choice** (Please tick the programme you are applying for) |
|  | **CERTIFICTE NVA LEVEL II-III** | **DURATION** |  | **FEE/ADA** | **Choice** |
| 1 | LABORATORY ASSISTANT | 1years |  | 450,000/= |  |
| 2 | Information and Communication Technology (ICT) | 1 years |  | 400,000/= |  |
| 3 | Business Operation Assistants | 1 years |  | 300,000/= |  |
| 4 | Secretarial course and computer application | 1 years |  | 350,000/= |  |
| 5 | Animal husbandry | 1 years |  | 450,000/= |  |
| 6 | Horticulture and Field Crop Cultivation | 1 years |  |  350,000/= |  |
| 7 | Tour Guiding | 1 years |  | 300,000/= |  |
| 8 | Front Office Operations | 6 months |  | 275,000/= |  |
| 9 | Pumbling and Pipe fittings | 1 years |  | 300,000/= |  |
| 10 | ELECTRICAL INSTALLATION | 1years |  | 300,000/= |  |

Please Pay Your Fee Through CRDB Bank Plc.

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| **SN** | **Bank Name** | **Account Name** | **Bank Account Number** |
| 1 | CRDB Bank | RUKWA INSTITUTE OF BUSINESS MANAGEMENT | 0150487750402 |

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| **Personal Particulars** |
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| 1. Student’s Names (*As it appears on CSEE-Form IV or ACSEE –Form VI)* |
| Surname: |  |
| First Name: |  | Middle Names: |  |
| 2. Student’s Religious Name (*if applicable*): |  |
| 3. Gender: | Male | Female | 4. Date of Birth (*day/month/year*): |  |
| 5. Place of Birth: |  | 6. Country: |  |
| 7. Nationality: |  | 8. | Kenship: |  |
| 9. Religion: |  |  | 0. Marital Status: | Single | Married | Widow |
| 11. Address: |  |

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| --- | --- | --- | --- |
| 12. Contacts: | Tel.: | Fax: | Email: |
| 13. Profession: |  |
| 14. Father’s Name: |  | Occupation: |  |
| 15. Mother’s Name |  | Occupation: |  |
| 16. Disability: | Do you have any kind of disability? | Yes | No |
| If yes, please specify: |  |
| (*Note: This information is required in order to arrange appropriate means of assisting you once admitted*.) |
| **For Emergencies: Persons to be contacted** |
| Full Name |  |
| Relationship |  |
| Address: |  |
| Contacts: | Tel.: | Fax: | Email: |
| Full Name |  |
| Relationship |  |
| Address: |  |
| Contacts: | Tel.: | Fax: | Email: |



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| **Education Background** (*Please attach copies of your certificate(s), transcript(s), and/or official award letter(s) to your application*.) |
| School/College/University Attended | Location | Year of Completion | Duration | Certificate No. |
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| How will you finance your studies? | * Private
 | * Have a Sponsor
 |
| If Sponsored please specify | Full Name: | Relationship: |
| Address of Sponsor: |  |
| **Employment Record** |
| (Please list your current and previous employment in chronological order, putting your present or most recent post first. Short periods of vacation work, unless they are particularly relevant to your proposed course, should be excluded) |
| Name of Employer & Location | Post Held | From (month/year) | To (month/year) |
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**WELCOME RUKWA INSTITUTE OF BUSINESS MANAGEMENT**

**Affordable quality education for all**

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**WALTER SIMSOKWE**

**MKUU WA CHUO 0757001091/0626967083**